



**Mission Statement of Collegium Charter School**

The Collegium Charter School Community will work tirelessly to ensure the highest possible futures for our students, to nurture them, to empower them to recognize in themselves uniqueness and talent, to initiate in them scholarship and responsibility, and to develop in them the desire for a lifetime filled with optimism, generosity, character and confidence.  
 Our goal will continually be to prepare each student for the rigors of college life and to hold ourselves and our students accountable for our mutual success.

Board of Trustees Regular Public Meeting Minutes  
 Thursday, November 17, 2016 at 7pm  
 435 Creamery Way, Exton, PA 19341  
 Viktor Ohnjec, President  
 Antoinette Rath, Ed.D., CEO  
 Latsha Davis and McKenna, P.C. Solicitor

**A. Meeting Called to Order by the President at 7pm.**

**B. Notice of Meeting:** In compliance with the Pennsylvania law and the By-laws of the Board of Trustees, the date, time and location of this meeting have been published in The Daily Local News, the Collegium website and on the Collegium calendar.

**C. Pledge of Allegiance**

**D. Board of Trustee Roll Call:**

Name	Present	Absent
Viktor Ohnjec	x	
Jamie Bruton	x	
Dr. Tony Drager	x	
John Jackson	x	
Nicole Anderson	x	
Dr. Chris Finnin		x
Chris McHenry		x
Don Ash	x	

**E. Approval of Minutes:**

Move that the minutes of the October 20, 2016 Regular Public be approved:

Motion:	Nicole Anderson
Second:	Jamie Bruton
Action Taken:	6 Approved / 0 Not Approved

**F. Board Award/Recognition:**

1. Mr. Sean Kelley, Middle School Science and PLTW Teacher. In recognition of acquiring the Greening STEM Technologies grant for \$1,922.00. The grant is

from the Stroud Water Research Center through the U.S. Environmental Protection Agency. The focus of the project is do-it-yourself technology to enlist schools and citizens in the effort of monitoring the water quality in local streams and bodies of water.

**G. Curriculum, Instruction, and Assessment:**

1. Collegium’s Comprehensive Plan, 2017-2020

Move that the Curriculum, Instruction, and Assessment items be approved:

Motion:	Nicole Anderson
Second:	Jaime Bruton
Action Taken:	6 Approved / 0 Not Approved

**H. Business and Operations:**

The CEO recommends approval of the following:

1. Financial Reports:
  - General Fund October 2016 – Profit/Loss, Balance Sheet, Accounts Payable
  - Child Care October 2016 – Profit/Loss, Balance Sheet
  - Food Service October 2016 - Profit/Loss, Balance Sheet, Accounts Payable
  - Year-to-Date Profit/Loss – General Fund, Food Service, Child Care
2. 2015-2016 Annual Financial Report (AFR)
3. 2015-2016 Audit Report
4. Contracts:
  - a. Frontline Education – Software application with multiple features: automate the intensive teacher evaluation process, provide a resource library of online professional development courses that will allow for individualized professional development, and an Act 48 hours/graduate course tracking component.
  - b. Unemployment Services Trust – Related to unemployment taxes currently paid by Collegium as an employer. This agreement moves Collegium from a tax-rated or contributing employer to a reimbursing employer. Anticipated savings approximately \$100,000 per year.

Move that the Business and Operations items be approved:

Motion:	Jamie Bruton
Second:	Nicole Anderson
Action Taken:	6 Approved / 0 Not Approved

**I. Personnel:**

The CEO recommends approval of the following:

1. Personnel list

Category	Name	Position	Start Date	End Date
Separation	Sandra Rubio	Translator/Office Assistant	NA	11/01/2016
Transfer – Non-Certified	Karelis Lopez DelValle	Translator/Office Assistant	11/01/2016	NA
Separation	Karyn McElhenney	Instructional Assistant, 500 Building	NA	11/02/2016
Separation	Kerrene Fisher	Teacher, Kindergarten	NA	11/11/2016

Transfer – Certified	Kelsey Llewellyn	Teacher, Kindergarten	11/14/2016	NA
Appointment – Non certified	Valerie Morrison	Instructional Assistant, 150 Building	11/14/2016	NA
Transfer – Non-Certified	Christine Hojnacki	Instructional Assistant, Kdg. 1:1	10/26/2016	NA
Appointment – Non certified	Helen Amott	Instructional Assistant, 535 Building	10/31/2016	NA
Appointment – Non certified	Amy Bell	Food Service Assistant, PT	10/31/2016	NA
Appointment – Non certified	Gloria Leccese	Instructional Assistant, ESL	10/31/2016	NA
Status Change (part-time)	Rosie O’Neill	Speech and Language Therapist, PT	12/01/2016	NA
Appointment – Certified	Linda Meadows	Speech and Language Therapist	10/31/2016	NA
Status Change (title)	Erica Rios	Food Service Assistant Manager, 486 Kitchen	10/24/2016	NA

Move that the Personnel items be approved:

Motion:	Jamie Bruton
Second:	Nicole Anderson
Action Taken:	6 Approved / 0 Not Approved

**J. Policy:**

The CEO recommends approval of the following:

1. Anti-Hazing Policy

Move that the Policy items be approved:

Motion:	Jamie Bruton
Second:	Nicole Anderson
Action Taken:	6 Approved / 0 Not Approved

**K. Executive Session Update** – Dr. Tony Drager: We met in executive session on October 20, 2016 and discussed real estate issues. We also met on November 10, 2016 and discussed real estate and personnel issues.

**L. New Business:**

1. Acceptance of the resignation of Board member Carolann DiMaggio

Move that the New Business item be approved:

Motion:	Jamie Bruton
Second:	Nicole Anderson
Action Taken:	6 Approved / 0 Not Approved

**M. Additional Remarks from the Public:** none

**N. Adjournment to Executive Session:**

Motion:	Jamie Bruton
Second:	Nicole Anderson
Action Taken:	6 Approved / 0 Not Approved

*Anthony Drager*  
12/8/2016