



**Mission Statement of Collegium Charter School**

The Collegium Charter School Community will work tirelessly to ensure the highest possible futures for our students, to nurture them, to empower them to recognize in themselves uniqueness and talent, to initiate in them scholarship and responsibility, and to develop in them the desire for a lifetime filled with optimism, generosity, character and confidence.

Our goal will continually be to prepare each student for the rigors of college life and to hold ourselves and our students accountable for our mutual success.

**Board of Trustees Regular Public Meeting Minutes**

Thursday, January 19, 2017 at 7:00pm

435 Creamery Way, Exton, PA 19341

Viktor Ohnjec, President

Antoinette Rath, Ed.D., CEO

Latsha Davis and McKenna, P.C. Solicitor

**A. Meeting Called to Order by the President at 7:00pm**

**B. Notice of Meeting:** In compliance with the Pennsylvania law and the By-laws of the Board of Trustees, the date, time and location of this meeting have been published in The Daily Local News, the Collegium website and on the Collegium calendar.

**C. Pledge of Allegiance**

**D. Board of Trustee Roll Call:**

| <b>Name</b>      | <b>Present</b> | <b>Absent</b> |
|------------------|----------------|---------------|
| Viktor Ohnjec    | x              |               |
| Jamie Bruton     | Phone          |               |
| Dr. Tony Drager  | x              |               |
| John Jackson     | x              |               |
| Nicole Anderson  |                | x             |
| Dr. Chris Finnin | x              |               |
| Chris McHenry    | x              |               |
| Don Ash          | x              |               |

**E. Approval of Minutes:**

Move that the minutes of the December 8, 2016 Regular Public be approved:

|               |                             |
|---------------|-----------------------------|
| Motion:       | Chris Finnin                |
| Second:       | Chris McHenry               |
| Action Taken: | 7 Approved / 0 Not Approved |

**F. Board Award/Recognition:**

- Collegium Center Stage Theatre (CCST)** was recently honored with a State Finalist award at Bloomsburg University, as part of the Pennsylvania High School Speech League's State Drama Festival. CCS senior, Alex Dean, was recognized with the All-State Cast Award for his outstanding performance as Juror #3. Congratulations to advisor Mrs. Kim Christman and all involved students. We are so proud of our incredibly talented CCST cast and crew!

**G. Curriculum, Instruction, and Assessment:**

None this month

**H. Business and Operations:**

The CEO recommends approval of the following:

- Financial Reports:
  - General Fund December 2016 – Profit/Loss, Balance Sheet, Accounts Payable
  - Child Care December 2016 – Profit/Loss, Balance Sheet
  - Food Service December 2016 - Profit/Loss, Balance Sheet, Accounts Payable
  - Year-to-Date Profit/Loss – General Fund, Food Service, Child Care
- 2017-2018 School Year Calendar

Move that the Business and Operations items be approved:

|               |                             |
|---------------|-----------------------------|
| Motion:       | Chris McHenry               |
| Second:       | John Jackson                |
| Action Taken: | 7 Approved / 0 Not Approved |

**I. Bond-Related Items:**

- Termination of working relationship with Boenning & Scattergood for bond-related work, effective December 21, 2016.
- Reimbursement Resolution for 2017 Bond

Move that the Bond-Related items be approved:

|               |                             |
|---------------|-----------------------------|
| Motion:       | Chris Finnin                |
| Second:       | Don Ash                     |
| Action Taken: | 6 Approved / 0 Not Approved |

John Jackson recused himself due to professional conflict of interest and left the room.

**J. Personnel:**

The CEO recommends approval of the following:

- Personnel list

| Category                    | Name          | Position                     | Start Date | End Date |
|-----------------------------|---------------|------------------------------|------------|----------|
| Appointment – Non certified | Rebecca Berry | Instructional Assistant, 500 | 01/03/2017 | NA       |
| Appointment – Non certified | Michael Bouve | Instructional Assistant, 535 | 01/03/2017 | NA       |

|                             |                           |   |            |            |
|-----------------------------|---------------------------|---|------------|------------|
| Appointment – Non certified | Michele Dawson            | Instructional Assistant, 1:1<br>8 <sup>th</sup> Grade | 01/03/2017 | NA         |
| Appointment – Non certified | Jacqueline Favinger       | Food Service Asst., PT                                | 01/03/2017 | NA         |
| Transfer - Certified        | Ashley Fry                | Teacher, Building Sub                                 | 01/03/2017 | NA         |
| Separation                  | Alison Cragg              | Teacher, MS LA  | NA         | 12/16/2017 |
| Appointment – Certified     | Rachel Hubbs              | Teacher, MS LA  | 01/03/2017 | NA         |
| Appointment – Certified     | Vini Inaganti             | Teacher, Building Sub                                 | 01/03/2017 | NA         |
| Transfer - Certified        | Tracy Koerber             | Teacher, Building Sub                                 | 01/03/2017 | NA         |
| Military Service Leave      | Karla Melendez            | Teacher, Elem. Spanish                                | 01/03/2017 | 12/31/2017 |
| Appointment – Certified     | Danielle LaValley         | Teacher, Elem. Spanish                                | 01/03/2017 | NA         |
| Separation                  | LaRosa Davis-<br>Baptiste | Instructional Assistant, K                            | NA         | 12/16/2017 |
| Appointment – Non certified | Heather Lenko             | Instructional Assistant, K                            | 01/03/2017 | NA         |
| Appointment – Non certified | Angelica Maccario         | Instructional Assistant, 1:1<br>4 <sup>th</sup> Grade | 01/03/2017 | NA         |
| Separation                  | Amanda Gardiner           | Teacher, MS Math                                      | NA         | 01/20/2017 |
| Appointment – Certified     | Lauren Morrison           | Teacher, MS Math                                      | 01/03/2017 | NA         |
| Appointment – Certified     | Krystal Royer             | Teacher, Building Sub                                 | 01/03/2017 | NA         |
| Transfer – Certified        | Angela<br>D'Alessandro    | Teacher, Autistic Support                             | 01/03/2017 | NA         |
| Appointment – Certified     | Leanna Griffin            | Teacher, K/1 Emotional<br>Support                     | 01/03/2017 | NA         |
| Appointment – Non certified | Jennifer Thomas           | Instructional Assistant,<br>Autistic Support          | 01/03/2017 | NA         |
| Appointment – Non certified | Jennifer Reeder           | Nurse Substitute                                      | 01/03/2017 | NA         |
| Appointment – Non certified | Heba Alhijazin            | Food Service Substitute                               | 01/03/2017 | NA         |
| Leave Extension Request     | Anna Jackson              | Teacher, 4 <sup>th</sup> Grade                        | NA         | 06/16/2017 |
| FMLA                        | Kristina Heemer           | Speech & Language<br>Therapist                        | 01/03/2017 | 03/27/2017 |
| Separation                  | Kristen Riley             | Instructional Assistant, 515<br>Building              | 12/12/2016 | NA         |
| Separation                  | Mariah Mast               | After School Care Assistant                           | NA         | 01/06/2017 |
| Separation - Retirement     | Maggie Mraz               | Principal, 150 Building                               | NA         | 06/30/2017 |

Move that the Personnel items be approved:

|               |                             |
|---------------|-----------------------------|
| Motion:       | Chris McHenry               |
| Second:       | Don Ash                     |
| Action Taken: | 7 Approved / 0 Not Approved |

**K. Policy:**

None this month

**L. Executive Session Update – Dr. Tony Drager:** We met in executive session on December 8, 2016 and discussed real estate issues. We also met on January 12, 2017 and discussed legal and personnel issues.

**M. New Business:**

None this month

**N. Additional Remarks from the Public:**

None

**O. Adjournment to Executive Session:**

|               |                             |
|---------------|-----------------------------|
| Motion:       | Chris Finnin                |
| Second:       | Don Ash                     |
| Action Taken: | 7 Approved / 0 Not Approved |

*Anthony S. Dayer*  
2-16-2017