



Mission Statement of Collegium Charter School

The Collegium Charter School Community will work tirelessly to ensure the highest possible futures for our students, to nurture them, to empower them to recognize in themselves uniqueness and talent, to initiate in them scholarship and responsibility, and to develop in them the desire for a lifetime filled with optimism, generosity, character and confidence.

Our goal will continually be to prepare each student for the rigors of college life and to hold ourselves and our students accountable for our mutual success.

Board of Trustees Regular Public Meeting Minutes

Thursday, February 16, 2017 at 7:00pm

435 Creamery Way, Exton, PA 19341

Viktor Ohnjec, President

Antoinette Rath, Ed.D., CEO

Latsha Davis and McKenna, P.C. Solicitor

A. Meeting Called to Order by the President at 7:00pm.

B. Notice of Meeting: In compliance with the Pennsylvania law and the By-laws of the Board of Trustees, the date, time, and location of this meeting have been published in The Daily Local News, the Collegium website and on the Collegium calendar.

C. Pledge of Allegiance

D. Board of Trustee Roll Call:

Name	Present	Absent
Viktor Ohnjec	x	
Jamie Bruton		x
Dr. Tony Drager	x	
John Jackson	x	
Nicole Anderson		x
Dr. Chris Finnin	x	
Chris McHenry	x	
Don Ash	x	

E. Approval of Minutes:

Move that the minutes of the January 19, 2017 Regular Public Meeting and the January 30, 2017 Public Meeting be approved:

Motion:	Chris Finnin
Second:	John Jackson
Action Taken:	6 Approved / 0 Not Approved

F. Board Award/Recognition:

1. On January 28th, the writings of **Emily Stachowiak, Hazel Simms, Jack Lioumis, Emerson Wagner, Gillian Schlenner, Haajrah Gilani, and Kelly Horgan** were published in the Philadelphia Inquirer's Newspapers in Education segment, *What are your hopes for the country for 2017?*
2. **Safoora Siddiqui** was recently awarded 3rd place at the Domestic Violence Center of Chester County's art competition. Additionally, she was recognized by PA Representative Harry Lewis for her work.

G. Curriculum, Instruction, and Assessment:

No items for approval this month

H. Business and Operations:

The CEO recommends approval of the following:

1. Financial Reports:
 - Adjusted General Fund December 2016 – Profit/Loss, Balance Sheet
 - Adjusted Child Care December 2016 – Profit/Loss, Balance Sheet
 - Adjusted Food Service December 2016 - Profit/Loss, Balance Sheet
 - Adjusted Year-to-Date Profit/Loss December 2016 – General Fund, Food Service, Child Care
 - General Fund January 2017 – Profit/Loss, Balance Sheet, Accounts Payable
 - Child Care January 2017 – Profit/Loss, Balance Sheet
 - Food Service January 2017 - Profit/Loss, Balance Sheet, Accounts Payable
 - Year-to-Date Profit/Loss – General Fund, Food Service, Child Care
2. Municipal Securities Post-Issuance Disclosure Policy
3. Acquisition, and Agreements of Sale in connection therewith, of Properties Currently Leased by the School, being 150 Oaklands Blvd. and 515 James Hance Court, West Whiteland Township, Chester County, PA.
4. Bus Lease Contract with Advantage Funding
5. Business Insurance Policies for March 1, 2017 through February 28, 2018 – Total package of policies: \$416,718/year. This is a 3.48% increase from 2016-2017. Last year's increase was 12.22%.
 - a. Workers Compensation: \$250,869/year. 5% reduction in renewal rate. Premium increase due to increase in employee payroll and current MOD rate.
 - b. General Liability, Auto, and Umbrella: \$78,025/year. Flat renewal rate, premium increase due to increase in student population and employee population.
 - c. Student Accident: QBE. \$8,572/year. Flat renewal premium, essentially a reduction as we are covering more students for same price.
 - d. Educators' Legal Liability: AIG. \$79,251/year. Flat renewal premium, essentially a reduction as we are covering more employees for same price.

Move that the Business and Operations items be approved:

Motion:	Chris McHenry
Second:	John Jackson
Action Taken:	6 Approved / 0 Not Approved

I. Bond-Related Items:

The CEO recommends approval of the following:

1. McQuire Woods Engagement Letter and Disclosure Letter for 2017 Bond

Move that the Bond-Related items be approved:

Motion:	Chris Finnin
Second:	Don Ash
Action Taken:	5 Approved / 0 Not Approved

John Jackson recused himself due to professional conflict of interest.

J. Personnel:

The CEO recommends approval of the following:

1. New position: Custodian, FT, 10 months. Effective approximately March 1, 2017.
2. Personnel list

Category	Name	Position	Start Date	End Date
Separation	Daniel McGraw	Business Office Specialist	NA	01/20/2017
Transfer – Non certified	David Macagnone	Business Office Specialist	02/06/2017	NA
Separation	Denise Webb	Instructional Assistant, 150 Bldg.	NA	01/20/2017
Transfer – Non certified	Ashley White	Instructional Assistant, 150 Bldg.	02/06/2017	NA
Transfer – Non certified	Robin Ross	Instructional Assistant, Kdg.	02/06/2017	NA
Appointment – Non certified	Lisa Kristoff	Attendance Clerk	02/06/2017	NA
Separation	Elizabeth Tozer	Teacher, HS Music	NA	01/23/2017
Transfer – Certified	Nicholas Motter	Teacher, HS Music	01/25/2017	NA
Transfer – Non certified	Dean Martin	Instructional Assistant, 1:1 6 th Grade	02/06/2017	NA
Appointment – Non certified	Pamela Frank	Instructional Assistant, 1:1 Kdg.	02/06/2017	NA
Appointment – Non certified	Carol Hunter	Instructional Assistant, 6 th Grade LS	02/13/2017	NA
FMLA	Antoinette Rath	CEO	02/06/2017	NA
Separation	Julie Heidler	Food Service Asst., PT	NA	01/23/2017
Transfer – Certified	Gavin Lawler	Principal, 150 Building	07/01/2017	NA
Transfer – Certified	Shaun Murphy	Principal, 500 Building	07/01/2017	NA

Move that the Personnel items be approved:

Motion:	John Jackson
Second:	Chris Finnin
Action Taken:	6 Approved / 0 Not Approved

K. Policy:

No items for approval this month

L. Executive Session Update – Dr. Tony Drager: We met in executive session on January 19, 2017 and February 9, 2017 and discussed legal, personnel and real estate issues.

M. New Business:

1. Approval of the Findings of Fact and Conclusions of Law and Order dated February 16, 2017 in the matter of hearing #2016/2017-01.

Move that the New Business item be approved:

Motion:	John Jackson
Second:	Chris McHenry
Action Taken:	5 Approved / 0 Not Approved

Viktor Ohnjec recused himself as he had conversation with parent of student prior to vote.

N. Additional Remarks from the Public: None.

O. Adjournment to Executive Session:

Motion:	Tony Drager
Second:	Chris Finnin
Action Taken:	6 Approved / 0 Not Approved

Anthony J. Drager
3/16/2017